

Tuesday, June 1st, 2021 11:00am-Noon

Zoom Meeting:

https://zoom.us/recording/detail?meeting_id=rXyx%2B5PaTT6fAs2UkhWnVw%3D%3D

Meeting ID: 934 5373 3629

Commissioners Present: David Israel, Joe Lombardo

Commissioners Absent: NA

Others in Attendance: Stan Razny (SSA Commissioner Candidate), Eve Rogers (SSA Commissioner Candidate), Gina Caruso (Oak St Council/The Lord Companies, LLC)

1. Welcome and Call to Order

- a. Caruso called meeting to order at 11:05am.

2. Oak St SSA Commission Update

- a. David Israel – Appointed
- b. Joe Lombardo- Appointed
- c. Stan Razny – Application in Process at the City
- d. Eve Rogers – Preparing Her Application
- e. Vacant Seat #5 – Razny and Lombardo discussed approaching Charles or Phillipe Ifergan and are following up with them.

3. SSA Administration

- a. Razny reported that his staff member Zuzana, who is currently managing the Oak Street Council bookkeeping, is interviewing firms to make a recommendation to the Oak Street Council for retaining a new bookkeeper. Goal is to retain a bookkeeper before June 30th.
- b. Razny report that the SSA checking account is open at Wintrust Bank. Next step is for the Oak Street Council to open an interest-bearing savings account and debit card and to get the bank account information to the City before July.

4. 2021 Budget Amendment

- a. Caruso presented the proposed 2021 Landscape subcontract with IGS Landscaping Group recommended by the Oak Street Council. The scope is what OSC and the SSA Commission want and it requires approx. \$22,000 to be shifted to the 2.02 Landscaping line item. Lombardo recommended shifting funds from 2.08 Sidewalk Maintenance since many businesses take care of their sidewalks. Caruso will revise the budget and present at the SSA Commission Special Meeting June 4th 11:00am via Zoom for review/approval.

Motion to approve IGS Plantscaping Group for the 2021 SSA Landscaping Subcontract.

Motion: Lombardo **Second:** Israel

VOTE: Approve – All **Motion:** Passes

5. 2022 Draft Budget

- a. Caruso presented a proposed draft 2022 budget using approximately \$12,000 less in new levy and 16.5% of Carry Over (\$45,000) for a total budget of \$305,450. The Commissioners discussed goals for the budget and made the following main changes. Caruso to revise the budget and the SSA Commission to convene a Special Meeting June 4th 11:00am via Zoom to review/approve the 2022 Draft Budget.
 - i. Use the same levy amount as 2021 (\$272,292)
 - ii. Use the maximum 25% Carry Over (\$65,500)
 - iii. Increase 1.06 Holiday Decorations
 - iv. Increase 2.02 Landscaping
 - v. Reduce 2.08 Sidewalk Maintenance
 - vi. Increase 2.11 Snow Removal

6. Adjournment

Motion to adjourn at 11:45am.

Motion: Lombardo **Second:** Israel

VOTE: Approve – All **Motion:** Passes

Minutes Submitted By: Gina Caruso, SSA Program Manager

Minutes Approved: 7/9/21