

Regular Meeting - Tuesday, November 8th, 2022 8:00am – 9:30am

Zoom Meeting: <https://us06web.zoom.us/j/88279475691?pwd=cHFkcXFwaE1KTDBBZXlwcEdiWFhWQT09>

Meeting ID: 882 7947 5691 | Password: 015860

Commissioners Present: David Israel, Duke Miglin, Stan Razny, Rick Tannenbaum

Others in Attendance: Pam Farley, Oak St SSA Commissioner Candidate; Gina Caruso (Oak St Council/The Lord Companies, L.L.C.), Karen Forte, City of Chicago DPD

Minutes

1. Welcome and Call to Order

- a. Razny called the meeting to order at 8:10am

2. Public Input

- a. No public in attendance.

3. Approval of September 13, 2022 and October 11, 2022 Meeting Minutes

- a. On acceptance of the September 13, 2022 and October 11, 2022 Meeting Minutes:
Motion to accept the September 13, 2022 and October 11, 2022 Meeting Minutes:

Motion: Razny

Second: Tannenbaum

VOTE: Approve – ALL

Motion Passes.

4. SSA Financials

- a. The SSA Commission reviewed the financials prior to the meeting. Tannenbaum reported updates to financial reporting from a meeting with Lichtenstein of Big Buzz Idea Group (BBIG) and Caruso. BBIG will prepare a Google Docs spreadsheet of the cash flow projections starting January 2023 and update it monthly. The report will include financial obligations that are already contracted and not yet committed so the SSA Commission can better plan for these obligations. The report will include non-SSA sources of funding.
- b. The Commission is continuing to monitor cash flow projections given the late second installment tax levy and is encouraging Oak Street Council to secure a working capital line of credit as a long-term solution.
- c. Caruso reported that BMO Harris is determining if they can issue a Government Procurement Card to the Oak Street Council. The cash on hand should be sufficient to meet the 4th quarter expense obligations. Caruso also is working with vendors on payment plans.

5. Safety & Security

- a. Caruso reported that HLSA Security, Inc. started patrol November 1 and go through January 1. Businesses and landlords were invited to join the GroupMe chat group to have real-time engagement with the HLSA patrol.
- b. The Chicago Police Department and Cook County Sheriff's Department are providing enhanced patrol for Oak St. this holiday season as well. Caruso and Lopez are in communication with their offices.

6. Special Events

- a. Caruso introduced Michelle Krage of Star Events to discuss possible event concepts and scope/pricing for Oak St. The Commission brought up several ideas, including a May wedding event, a Father's Day car show and an October fashion event. The Commission wants to have a focused discussion on what the Commission wants to do and will schedule one prior to the next discussion with Michelle.

7. SSA Holiday Decorations & Snow Removal

- a. Caruso reported the holiday decoration contract is signed and includes an improved and expanded song list. Ollmann and Caruso are coordinating this scope with the vendor. The Commission wants to explore ways to leverage the Magnificent Mile Lights Festival on Oak St. in 2023.
- b. Caruso reported the zero-tolerance snow contract is signed. Next step is to create a group text to communicate with the vendor on snow incident performance.

8. New Meeting Business

- a. None.

9. Next Oak St SSA Commission Meeting New Meeting Business

- a. Tuesday, December 13th – virtual only
- b. Caruso reported she will work on an annual meeting presentation either in-house or prepared by the firm that prepared the designed annual report if it can be done by the December meeting; otherwise the designed annual report will be done by the end of Q1 2023.
- c. The Commission wants to change meeting days to Mondays starting in January.

10. Adjournment

- a. 9:00am

Minutes Submitted By: Gina Caruso, SSA Program Manager

APPROVED: 12/13/22