

Annual Meeting - Tuesday, December 13th, 2022 8:00am – 8:30am

Zoom Meeting: <https://us06web.zoom.us/j/88279475691?pwd=cHFkcXFwaE1KTDBBZXIwcEdlWFhWQT09>

Meeting ID: 882 7947 5691 | Password: 015860

Commissioners Present: Pam Farley, David Israel, Duke Miglin, Stan Razny, Rick Tannenbaum
Others in Attendance: Gina Caruso (Oak St Council/The Lord Companies, L.L.C.); Robert Kearney, 1st Ward Alderman Reilly's Office

Minutes

1. Welcome and Call to Order

a. Razny called the meeting to order at 8:05am

2. Public Input

a. No public in attendance.

3. 2022 Annual Meeting Presentation

a. Caruso conducted the 2022 Annual Meeting presentation which showcased the outcomes/impact of Oak St SSA programming in 2022.

4. Adjournment

a. *Motion to adjourn the 2022 Oak St SSA Annual Meeting*

Motion: Razny **Second:** Tannenbaum

VOTE: Approve – ALL **Motion Passes.**

Minutes Submitted By: Gina Caruso, SSA Program Manager

Approved 1/9/23

Regular Meeting - Tuesday, December 13th, 2022 8:30am – 9:30am

Zoom Meeting: <https://us06web.zoom.us/j/88279475691?pwd=cHFkcXFwaE1KTDBBZXIwcEdlWFhWQT09>

Meeting ID: 882 7947 5691 | Password: 015860

Commissioners Present: Pam Farley, David Israel, Duke Miglin, Stan Razny, Rick Tannenbaum
Others in Attendance: Gina Caruso (Oak St Council/The Lord Companies, L.L.C.); Robert Kearney, 1st Ward Alderman Reilly's Office

Minutes

5. Welcome and Call to Order

a. Razny called the meeting to order at 8:35am

6. Public Input

a. No public in attendance.

7. Approval of November 8, 2022 Meeting Minutes

a. On acceptance of the November 8, 2022 Meeting Minutes:

Motion to accept the November 8, 2022 Meeting Minutes:

Motion: Tannenbaum **Second:** Miglin

VOTE: Approve – ALL **Motion Passes.**

8. SSA Financials

a. The SSA Commission reviewed the financials prior to the meeting. The Commission is continuing to monitor cash flow projections given the late second installment tax levy and is encouraging Oak Street Council to secure a working capital line of credit as a long-term solution.

b. Caruso reported that second installment tax revenue may start to be disbursed from early tax payments. Caruso continues to work with vendors on payment plans.

9. Safety & Security

a. Caruso reported that based on the GroupMe app for communications with HLSA Security, Inc. that businesses seem satisfied with the performance of the security team. The only issue, which was addressed, was ensuring the patrol sign in/out on breaks and take their breaks out of sight of the public.

b. The Commission determined a survey of businesses will help get feedback on the security firm performance along with input for special event planning. Caruso will work on a digital survey to be launched by the end of January 2023.

10. Special Events

a. Caruso welcomed back Michelle Krage of Star Events to advance discussions on possible event concepts and scope/pricing for Oak St. The Commission is starting to focus on a fashion-themed event for Sept/Oct 2023 and will work on getting sponsorship up front before an event launch.

- b. Next steps: host a brainstorming meeting the second half of January with Oak Street Council, the SSA Commission and retailers to determine what a successful event means to the retailers/stakeholders.

11. Public Way & Traffic

- a. Caruso reported the Alderman’s office requested a Traffic Study for Oak Street. Kearney answered questions about the scope/timing. The Study will take approx. 6-9 months since it is starting during the winter season.
- b. The SSA Commission would like the Oak Street Council to be involved in signage review for Oak Street and asked to get clarity on the City process for sign review.
- c. Caruso reported the zero-tolerance snow contract is signed. Next step is to create a group text to communicate with the vendor on snow incident performance.

12. New Meeting Business

- a. The SSA Commission requested Caruso get input from a tax attorney on the impact of tax refunds on the SSA levy.

13. Next Oak St SSA Commission Meeting New Meeting Business

- a. Monday, January 9th – virtual only

14. Adjournment

- a. *Motion to adjourn the December 13, 2022 Regular Meeting*

Motion: Razny **Second:** Tannenbaum

VOTE: Approve – ALL **Motion Passes.**

Minutes Submitted By: Gina Caruso, SSA Program Manager
Approved 1/9/23