

Special Meeting - Tuesday, October 12th 2021 9:00am – 10:00am

Zoom Meeting: <https://us06web.zoom.us/j/88279475691?pwd=cHFkcXFwaE1KTDBBZXIwcEdiWFhWQQT09>

Meeting ID: 882 7947 5691 | **Password:** 015860

Commissioners Present: David Israel, Joe Lombardo, Stan Razny
Others in Attendance: Gina Caruso (Oak St Council/The Lord Companies, L.L.C.); Daniel Gerdes, Lucas Kastning, Christy Webber Landscapes; Scott Parish, Illuminight; Karen Forte, City of Chicago DPD; Alex Kats, Richard Mille/Oak Street Council Board President; Rick Tannenbaum, SSA Commissioner Candidate

Minutes

1. Welcome and Call to Order

- a. Razny called meeting to order at 9:02am.

2. Public Input

No public present.

3. Approval of Minutes

- a. On acceptance of minutes for the following meeting:

Motion to accept September 29, 2021 minutes.

Motion: Lombardo **Second:** Israel

VOTE: Approve – ALL **Motion Passes.**

4. Landscaping, Holiday Decorations and Snow Removal Contracts

- a. The SSAC reviewed the proposals by Christy Webber Landscapes for landscaping, snow removal and holiday decorations and asked questions of the Christy Webber team.
 - i. Regarding landscaping, the SSAC finds the landscaping proposal as presented acceptable.
 - ii. Regarding snow removal, the SSAC finds the revised snow removal proposal with a 1” trigger acceptable.
 - iii. Regarding holiday decorations, the SSAC requested the Christy Webber team update their scopes and work on price discounts for two scenarios:
 - 1. Option 2B Wrapping individual branches starting at the Y with lights \$48,000; 40 Poles with Garland - Signature Style \$15,680 OR 40 Poles with Lights No Garland \$TBD; Light Show with No Music \$20,160
 - 2. Option 3 Wrapping Trunk and almost all the branches with Lights \$68,000; 40 Poles with Garland - Signature Style \$15,680 OR 40 Poles with Lights No Garland \$TBD; Light Show with No Music \$20,160

- iv. The SSAC and Kats want a long term electric access solution in place by 2022. Caruso will work on scope/pricing and come back to the SSAC with options.

5. **Security Strategies Update**

- a. Caruso reported that Sgt. Schenk is assisting the SSAC and OSC Board on scheduling a meeting with the new 18th District Cmdr. Hein to discuss safety on Oak St.
- b. Lombardo requested Caruso follow up with CDOT on preparing a traffic impact study to determine the impact of closing Oak St.
- c. The SSAC reviewed the proposal for installing exterior cameras at Prada, which was a request by the SSAC. The SSAC does not want to pursue this camera project because it goes beyond the scope of paying for just exterior cameras and because there is already camera coverage on this part of Oak St.
- d. Lombardo asked status of a mid-block camera proposal. Caruso reported that Power Tech IT has not produced a proposal yet. The SSAC requested Caruso find another company to get a bid if Power Tech cannot produce a bid.

6. **SSA Program Management Contract**

- a. Caruso presented The Lord Companies, L.L.C. 2022 subcontract to provide SSA Management Services. The SSAC asked if the price was within the 2022 budget, which Caruso confirmed it is.
- b. On acceptance of the 2022 SSA Program Management Contract:
Motion to approve the 2022 SSA Program Management Contract with The Lord Companies, LL.C.:
Motion: Razny **Second:** Lombardo
VOTE: Approve – ALL **Motion Passes.**

7. **Financial Report**

- a. Caruso reported that BBIG is working with the OSC board to transfer signers on accounts and to get access to accounts to set up their bookkeeping. BBIG also has prepared a draft Financial Guide and Chart of Accounts, which are under review by the OSC Board.
- b. Caruso reported that she circulated a draft 2021 SSA Audit RFP to the OSC Board and SSAC for review before issuing.

8. **Recess 10/12/21 Meeting**

- a. On acceptance of a meeting recess:
Motion to recess the October 12, 2021 meeting.
Motion: Razny **Second:** Lombardo
VOTE: Approve – ALL **Motion Passes.**

9. Razny re-opened the meeting at 4:43pm.

10. The SSAC reviewed the revised proposals by Christy Webber Landscapes.
 - a. On acceptance of the 2022 Landscaping, Snow Removal and Holiday Decorations contracts:
Motion to approve the 2022 Landscaping contract for \$50,800, the 2021 Snow Removal Contract for \$15,780 and the 2021 Holiday Decorations Contract for \$103,056 with Christy Webber Landscapes.
Motion: Lombardo **Second:** Israel
VOTE: Approve – ALL **Motion Passes.**

11. **New Business**
 - a. None.

12. **Future Oak St SSA Commission Meetings**
 - a. Next Regular Meeting: Wednesday, November 10th, 2021 9:00am via Zoom.

13. **Adjournment**
Motion to adjourn at 5:10pm
Motion: Lombardo **Second:** Israel
VOTE: Approve – All **Motion:** Passes
Minutes Submitted By: Gina Caruso, SSA Program Manager