

**Regular Meeting - Monday, February 13<sup>th</sup>, 2023 8:00am – 9:30am**

**Zoom Meeting:** <https://us06web.zoom.us/j/88279475691?pwd=cHFkcXFwaE1KTDBBZlIwcEdlWFhWQT09>

**Meeting ID: 882 7947 5691 | Password: 015860**

**Commissioners Present:** Pam Farley, David Israel, Duke Miglin, Stan Razny , Rick Tannenbaum  
**Others in Attendance:** Gina Caruso (Oak St Council/The Lord Companies, L.L.C.)

### Minutes

#### 1. Welcome and Call to Order

- a. Razny called the meeting to order at 8:05am

#### 2. Public Input

- a. No public in attendance.

#### 3. Approval of January 9, 2023 Meeting Minutes

- a. On acceptance of the January 9, 2023 Meeting Minutes:  
*Motion to accept the January 9, 2023 Meeting Minutes:*

**Motion:** Farley

**Second:** Tannenbaum

**VOTE:** Approve – ALL

**Motion Passes.**

#### 4. SSA Financials

- a. The SSA Commission reviewed the financials prior to the meeting. Tannenbaum reported on the new cash flow projections report done with Big Buzz Idea Group. Caruso reported that the City is devising their process for amending 2023 budgets to allocate 2022 Late Collections. Tannenbaum requested getting percent collected to date from 2021 taxes paid in 2022/2023.

#### 5. Safety & Security

- a. Caruso reported that based on feedback through the GroupMe app, that businesses were satisfied with the holiday security patrol. Further outreach about holiday security will be included in an upcoming survey to businesses.
- b. Israel requested a meeting with the CPD/Sgt. Schenk to proactively plan for future safety events and devise a communications plan with tenants. Israel also wants to find out about getting crime statistics.
- c. Razny requested OSC get scope/pricing for additional security April 1 – June 30, 2023 Thurs-Sat Noon-6pm; then get proposals for quarterly installments of security.

#### 6. Special Events

- a. Caruso reported the survey should go out and be done in the next 2-3 weeks to give feedback on a special event as well as other feedback from tenants.

#### 7. Public Way & Traffic

- a. Caruso reported on the sign review process and that Oak Street Council are clarify the process. Israel requested getting applications sent to the Commission on an FYI basis.
- b. Caruso applied to the City's 50/50 Sidewalk program for the Oak St SSA and is awaiting a decision. Caruso is researching sidewalk materials with CDOT.
- c. The Commission would like to have pressure washing scheduled for May 1 in advance of Mother's Day weekend.

#### 8. New Meeting Business

- a. Miglin volunteered to be an Oak St SSA Commission liaison to the Michigan Ave. SSA Commission. The Oak St SSA Commission requested Caruso get a liaison from the Michigan Ave. SSA Commission to attend their meetings.
- b. The Commission requested Caruso include a strategic progress document in the SSA meeting packets.

#### 9. Next Oak St SSA Commission Meeting New Meeting Business

- a. Monday, March 13, 2023– virtual only

#### 10. Adjournment

- a. *Motion to adjourn the February 13, 2023 Regular Meeting*

**Motion:** Farley

**Second:** Miglin

**VOTE:** Approve – ALL

**Motion Passes.**

**Minutes Submitted By:** Gina Caruso, SSA Program Manager