

### Agenda

1. **Welcome and Call to Order**
  - a. 7:30am
2. **Public Input**
  - a. 7:30am – 7:35am (agenda will adjust based on amount of public input)
3. **Approval of Minutes**
  - a. 7:35am Acceptance of Meeting Minutes from Wednesday, June 28, 2023
4. **SSA Financials**
  - a. 7:35am – 7:45am –Financials, Second Installment Tax Levy Planning, Big Buzz Idea Group Bookkeeping Contract
5. **Customer Attraction**
  - a. 7:45am – 8:00am– Couture for the Cause Campaign, Oak Street District Guide
6. **Safety & Security**
  - a. 8:00am – 8:20am – Security Scope and Schedule Changes
7. **Public Way & Traffic**
  - a. 8:20am – 8:30am–Streetscape, Concrete Barriers, Sidewalk Litter Abatement
8. **New Business Topics**
  - a. 8:30am – 8:45am
9. **Next Oak St SSA Commission Meeting**
  - a. To be determined
10. **Adjournment**
  - a. 9:00am

### Guidelines for Public Input:

- The goal of public input is to ensure that all voices of the community are heard on matters pertaining to the work of the Oak St SSA. The Oak St SSA Commission is not required to provide immediate response to questions or concerns presented.
- Public input will be available at the start of each Oak St SSA Commission meeting.
- The opportunity to speak during public input will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- All those wishing to speak during the public input portion of the meeting must complete an Information Form (see attached) including name, street address, email address, phone number, and stake in the SSA and topic to be addressed and present the completed form to the SSA Commission Secretary or designee prior to the start of the meeting. This form can be done via Zoom in the chat box or via a paper form at in-person meetings.
- The public input portion of Oak St SSA Commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
  - *No attendee may speak twice until everyone else wishing to speak has spoken once.*
  - *All remarks must be directed to the Oak St SSA Commission Chair.*
  - *Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.*
  - *One person may speak at a time. If not, the presiding officer can call them out of order.*

**Oak St. SSA  
Commission Meeting Information Form**

**INSTRUCTIONS:**

In Person: Submit completed form to the SSA Commission Secretary or Designee

Virtual: Submit the following information in the Chat box

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Date:

Name:

Street Address:

Email Address:

Phone Number:

Stake in the SSA and topic to be addressed: