

Regular Meeting – Thursday, September 28, 2023 12:00pm – 1:30pm

In-person: Razny Jewelers 110 E. Oak St. Chicago, IL

Zoom Meeting: <https://us06web.zoom.us/j/88279475691?pwd=cHFkcXFwaE1KTDBBZXlwcEdlWFhWQT09>

Meeting ID: 882 7947 5691 | Password: 015860

Agenda

1. **Welcome and Call to Order**
 - a. 12:00pm
2. **Public Input**
 - a. 12:00pm (agenda will adjust based on amount of public input)
3. **Approval of Minutes**
 - a. 12:05pm Acceptance of Meeting Minutes from Tuesday, August 29, 2023
4. **SSA Financials**
 - a. 12:05pm – 12:15pm Financials, Contract Obligations
5. **Customer Attraction**
 - a. 12:15pm – 12:30pm Couture for the Cause Campaign, Oak Street District Guide, Sister District
6. **Safety & Security**
 - a. 12:30pm – 12:45pm Retail Safety Meeting Outcomes; HLSA Q4 2023 and future contracts
7. **Public Way & Traffic**
 - a. 12:45pm – 1:15pm Streetscape RFP Update, Snow Plowing Contract, Holiday Decorations, Sidewalk Cleaning
8. **New Business Topics**
 - a. Topics TBD
9. **Next SSA Commission Meeting**
 - a. Tuesday 10/17 or Thursday 10/19
10. **Adjournment**
 - a. Adjournment

Guidelines for Public Input:

- The goal of public input is to ensure that all voices of the community are heard on matters pertaining to the work of the Oak St SSA. The Oak St SSA Commission is not required to provide immediate response to questions or concerns presented.
- Public input will be available at the start of each Oak St SSA Commission meeting.
- The opportunity to speak during public input will be available for all those in attendance; however, speaking time may be limited depending on the number of attendees wishing to speak. The Commission will aim to limit this portion of the meeting to no more than 15 minutes.
- All those wishing to speak during the public input portion of the meeting must complete an Information Form (see attached) including name, street address, email address, phone number, and stake in the SSA and topic to be addressed and present the completed form to the SSA Commission Secretary or designee prior to the start of the meeting. This form can be done via Zoom in the chat box or via a paper form at in-person meetings.
- The public input portion of Oak St SSA Commission meetings, as with all portions of the meeting, will proceed according to Robert's Rules of Order, most importantly:
 - *No attendee may speak twice until everyone else wishing to speak has spoken once.*
 - *All remarks must be directed to the Oak St SSA Commission Chair.*
 - *Remarks must be courteous in language and deportment avoiding all personal remarks and never alluding to others by name or to motives.*
 - *One person may speak at a time. If not, the presiding officer can call them out of order.*

**Oak St. SSA
Commission Meeting Information Form**

INSTRUCTIONS:

In Person: Submit completed form to the SSA Commission Secretary or Designee

Virtual: Submit the following information in the Chat box

Date:

Name:

Street Address:

Email Address:

Phone Number:

Stake in the SSA and topic to be addressed: