

Oak St SSA #75 Commission Meeting Minutes

Regular Meeting - Tuesday, March 11, 2025 12:00pm – 1:30pm

Zoom Meeting:

<https://us06web.zoom.us/j/88279475691?pwd=CHFkcXFwaE1KTDBBZXlwcEdiWFhWQT09>

Meeting ID: 882 7947 5691 | Password: 015860

Commissioners Present: Pam Farley, David Israel, Duke Miglin, Stan Razny, Rick Tannenbaum
Others in Attendance: Gina Caruso (Oak St Council/The Lord Companies, L.L.C.)
Others in Attendance: Robert Kearney, Ald. Reilly's Office
Public in Attendance: None

Minutes

1. Welcome and Call to Order

- a. Razny called the meeting to order at 12:05pm.

2. Public Input

- a. No public in attendance.

3. Approval of February 27, 2025 Meeting Minutes

On acceptance of the February 27, 2025 Meeting Minutes:

Motion to accept the February 27, 2025 Meeting Minutes:

Motion: Farley **Second:** Miglin

VOTE: Approve – ALL **Motion Passes.**

4. SSA Financials

- a. There were no questions or comments regarding the February 2025 financials.
b. Caruso asked if there were any questions about the draft 2024 Audit. Tannenbaum asked if the Management Discussion is an issue, and most likely it is not as it is not a finding. Tannenbaum said to put more funds into the SSA savings account.

On acceptance of the 2024 Oak St SSA Audit:

Motion to accept the Febr2024 Oak St SSA Audit:

Motion: Tannenbaum **Second:** Farley

VOTE: Approve – ALL **Motion Passes.**

5. Public Way Aesthetics & Maintenance and Safety & Security

- a. Caruso reviewed the revised "bundled" services proposal submissions. Brightview provided a bundled contract that most closely matched the SSA Commission's desired outcome.

Motion to accept Brightview as the vendor for landscaping, rodent mesh installation (provided other methods are not an option), sidewalk snow plowing, and pressure washing.

Motion: Tannenbaum **Second:** Farley

VOTE: Approve – ALL **Motion Passes.**

- b. Caruso reported on the hanging basket scope/pricing and that CDOT looks to be the best option at this time. Razny objected to the expectation that the SSA would fund the hanging baskets this year since our budget was set in 2024, prior to the hanging basket expense by the City. Kearney offered to set a meeting with the CDOT Commissioner, Razny and Caruso to discuss and negotiate the payment to CDOT for hanging baskets.
- c. Caruso reminded the SSA Commission of the upcoming Oak St. Streetscape Planning project next meeting.

6. Customer Attraction

- a. Caruso reported that Ateema will have placer.ai market data on our *Concierge Preferred* digital ads starting in April. Caruso reported she is completing the remaining Concierge Ambassador visits with Ateema in April.

7. New Business Agenda Items

- a. None.

8. Next SSA Commission Meeting

- a. Tuesday, April 22nd Noon-1:30pm Razny Jewelers 109 E Oak and Virtual

9. Adjourn

Approval of meeting adjournment

On acceptance of meeting adjournment

Motion to adjourn

Motion: Farley **Second:** Tannenbaum

VOTE: Approve – ALL **Motion Passes.**

Minutes prepared by: Gina Caruso

APPROVED 4/22/25