

## Oak St SSA #75 Commission Meeting Minutes

**Regular Meeting - Tuesday, May 20, 2025 12:00pm – 1:00pm**

**In Person: 109 E. Oak St. Chicago, IL 60611**

**Zoom Meeting:**

<https://us06web.zoom.us/j/88279475691?pwd=cHFkcXFwaE1KTDBBZlIwcEdiWFhWQT09>

**Meeting ID: 882 7947 5691 | Password: 015860**

**Commissioners Present- In Person:** Duke Miglin  
**Commissioners Present- Virtual:** Stan Razny, Rick Tannenbaum, Pam Farley  
**Commissioners Absent:** David Israel  
**Others in Attendance:** Gina Caruso (Oak St Council/The Lord Companies, L.L.C.)  
**Others in Attendance:** Robert Kearney, Ald. Reilly's Office; Nicole Capsopoulos of Ateema  
**Public in Attendance:** None

### Minutes

**1. Welcome and Call to Order**

- a. Razny called the meeting to order at 12:05pm.

**2. Public Input**

- a. No public in attendance.

**3. Approval of April 22, 2025 Meeting Minutes**

On acceptance of the April 22, 2025 Meeting Minutes:

*Motion to accept the April 22, 2025 Meeting Minutes:*

**Motion:** Miglin                      **Second:** Razny

**VOTE:** Approve – ALL      **Motion Passes.**

**4. SSA Financials**

- a. There were no questions or comments regarding the March 2025 financials.
- b. Caruso confirmed the CPA firm issued the final 2024 Audit in time to submit to the City by the May 1 deadline.

**5. Customer Attraction**

- a. Nicole Capsopoulos of Ateema reviewed the metrics that will be collected from placer.ai market data on our *Concierge Preferred* digital ads starting in April.
- b. Caruso reported completing the remaining Concierge Ambassador visits with Ateema in April and the next phase is to schedule sessions with SSA business managers for Concierge Ambassador visits using a lottery system.

**6. Public Way Aesthetics & Maintenance and Safety & Security**

- a. Caruso reported the rodent steel mesh and spring landscaping was installed.

**7. New Business Agenda Items**

- a. None.

**8. Next SSA Commission Meeting**

- a. Tuesday, June 24 Noon-1:30pm Razny Jewelers 109 E Oak and Virtual

**9. Adjourn**

**Approval of meeting adjournment**

On acceptance of meeting adjournment

*Motion to adjourn*

**Motion:** Miglin **Second:** Tannenbaum

**VOTE:** Approve – ALL **Motion Passes.**

**Minutes prepared by: Gina Caruso**

**APPROVED 6/24/25**